

MSN – HOW TO ADD SENDERS TO YOUR INBOX

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To get autoresponder emails into your MSN (Outlook.com) inbox, mark them as "Not Junk" in the spam folder to automatically add the sender to your Safe Senders list, or manually add the sender's email/domain in Settings > Junk email > Safe senders, and check your Focused Inbox settings to ensure important messages aren't filtered out.

1. Mark as "Not Junk" (Quick Fix)

- **Go to your Junk folder:** Find the autoresponder email there.
- **Select it:** Click the email to open it.
- **Mark as safe:** Look for an option like "**Not Junk**," "Junk," then "Not Junk," or a "Move to Inbox" button and select it. This usually adds the sender to your Safe Senders list automatically.

2. Add to Safe Senders List (Manual Method)

- **Go to Settings:** Click the gear icon in the top right corner of Outlook.com.
- **Navigate:** Select **Mail > Junk email**.
- **Add Sender:** Under "Safe senders and domains," click **+ Add**, then enter the sender's email address or the entire domain (e.g., `@company.com`) and click **Save**.

3. Check Your Focused Inbox

- **Look for the tab:** In your inbox, you might see a "Focused" and "Other" tab.
- **Move emails:** If the autoresponder lands in "Other," click the email and select **Move to Focused Inbox > Always move**.

4. Create a Rule (For Specific Senders)

- **In Settings > Mail > Rules:** You can create a new rule to always move messages from that sender to your Inbox, bypassing spam filters.

5. Check Your Blocked Senders List

- **In Settings > Junk email:** Check your "Blocked senders and domains" list. If the sender is there by mistake, remove them.